

EDUCATIONAL SERVICE UNIT #8
PERFORMANCE EVALUATION FORM
SCHOOL AGE TEACHERS

Name : _____

Assignment: _____

Evaluator: _____

Date Of Evaluation: _____

Instructions: The rating scale used in the evaluation is explained as follows:

1 (outstanding);

2 (satisfactory);

3 (needs improvement)

4 (unsatisfactory);

N/O (not observed)

NA (not applicable)

PERSONAL CONDUCT

- | | | | | | | | |
|----|---|---|---|---|---|-----|----|
| 1. | Presents A Professional Image | 1 | 2 | 3 | 4 | N/O | NA |
| 2. | Exhibits Enthusiasm | 1 | 2 | 3 | 4 | N/O | NA |
| 3. | Punctuality | 1 | 2 | 3 | 4 | N/O | NA |
| 4. | Demonstrates Flexibility | 1 | 2 | 3 | 4 | N/O | NA |
| 5. | Exhibits Initiative And Self-Confidence | 1 | 2 | 3 | 4 | N/O | NA |
| 6. | Willingness To Accept Direction | 1 | 2 | 3 | 4 | N/O | NA |
| 7. | Demonstrates Composure | 1 | 2 | 3 | 4 | N/O | NA |

ORGANIZATION AND MANAGEMENT

- | | | | | | | |
|--|---|---|---|---|-----|----|
| 1. Office Report Completed In Timely Manner | 1 | 2 | 3 | 4 | N/O | NA |
| 2. Schedule Organized, Posted And Updated | 1 | 2 | 3 | 4 | N/O | NA |
| 3. Required Special Education forms Completed And Properly Filed | 1 | 2 | 3 | 4 | N/O | NA |
| 4. Communicates And Cooperates Effectively With Other Persons/Agencies | 1 | 2 | 3 | 4 | N/O | NA |

PROFESSIONAL CONDUCT

- | | | | | | | | |
|----|---|---|---|---|---|-----|----|
| 1. | Public Relations Skills | 1 | 2 | 3 | 4 | N/O | NA |
| 2. | Follows And Supports ESU #8 Policies and Procedures | 1 | 2 | 3 | 4 | N/O | NA |
| 3. | Demonstrates Knowledge Of Special Education Rules And Regluations | 1 | 2 | 3 | 4 | N/O | NA |
| 4. | Maintains Effort To Upgrade Knowledge Of Current Educational Trends | 1 | 2 | 3 | 4 | N/O | NA |
| 5. | Enhances A Positive Self-Concept In Each Student | 1 | 2 | 3 | 4 | N/O | NA |
| 6. | Maintains Confidentiality | 1 | 2 | 3 | 4 | N/O | NA |

PERFORMANCE

1. Instructional materials are appropriate and used effectively	1	2	3	4	N/O	NA
2. Manages behavior to produce the best learning atmosphere	1	2	3	4	N/O	NA
3. Employs a variety of appropriate teaching methods and practices	1	2	3	4	N/O	NA
4. Learning activities are related to the goals and objectives in the student I.E.P.	1	2	3	4	N/O	NA
5. Demonstrates creativity in providing learning experiences	1	2	3	4	N/O	NA
6. Organizes and plans systematically	1	2	3	4	N/O	NA
7. Designs evaluations to help locate strengths and needs	1	2	3	4	N/O	NA
8. Provides opportunities for students to develop to their maximum potential	1	2	3	4	N/O	NA
9. Executes assigned duties as per job description	1	2	3	4	N/O	NA
10. Demonstrates effective supervision of paraprofessional staff	1	2	3	4	N/O	NA
11. Considerate of physical comfort of the student (furniture, lighting, temperature)	1	2	3	4	N/O	NA
12. Establishes rapport with students	1	2	3	4	N/O	NA

Evaluator's Comments:

Teacher's Comments:

Teacher's Signature: _____

Date: _____

Evaluator's Signature: _____

Date: _____

